

SKELTA

Admin Dashboard

Manual



THE FLOW

Requestor

- Open the Fuji process URL (LAN or WAN)

The screenshot displays a web browser window with the following details:

- Browser Tabs:** FujiFilm FOC Process, Fuji Film, FujiFilm FOC Process, FujiFilm Master Data, New Tab, FujiFilm Master Data, localhost/MDMProce.
- Address Bar:** 192.168.1.213/fujiprocess/Login.aspx
- Page Content:**
 - Logo: FUJIFILM India
 - Green horizontal bar
 - Icon: A circular icon containing two interlocking puzzle pieces (one red, one blue).
 - Form Fields: "User Id" and "Password" input boxes.
 - Submit Button: A green circular button with a right-pointing arrow.
- Footer:** Site Powered by: FUJIFILM

The Windows taskbar at the bottom shows the following elements:

- Taskbar Icon: Presentation - SKELT....pdf
- System Tray: Show all downloads...
- System Clock: 4:33 PM

THE FLOW

Requestor

- Confirm the credentials

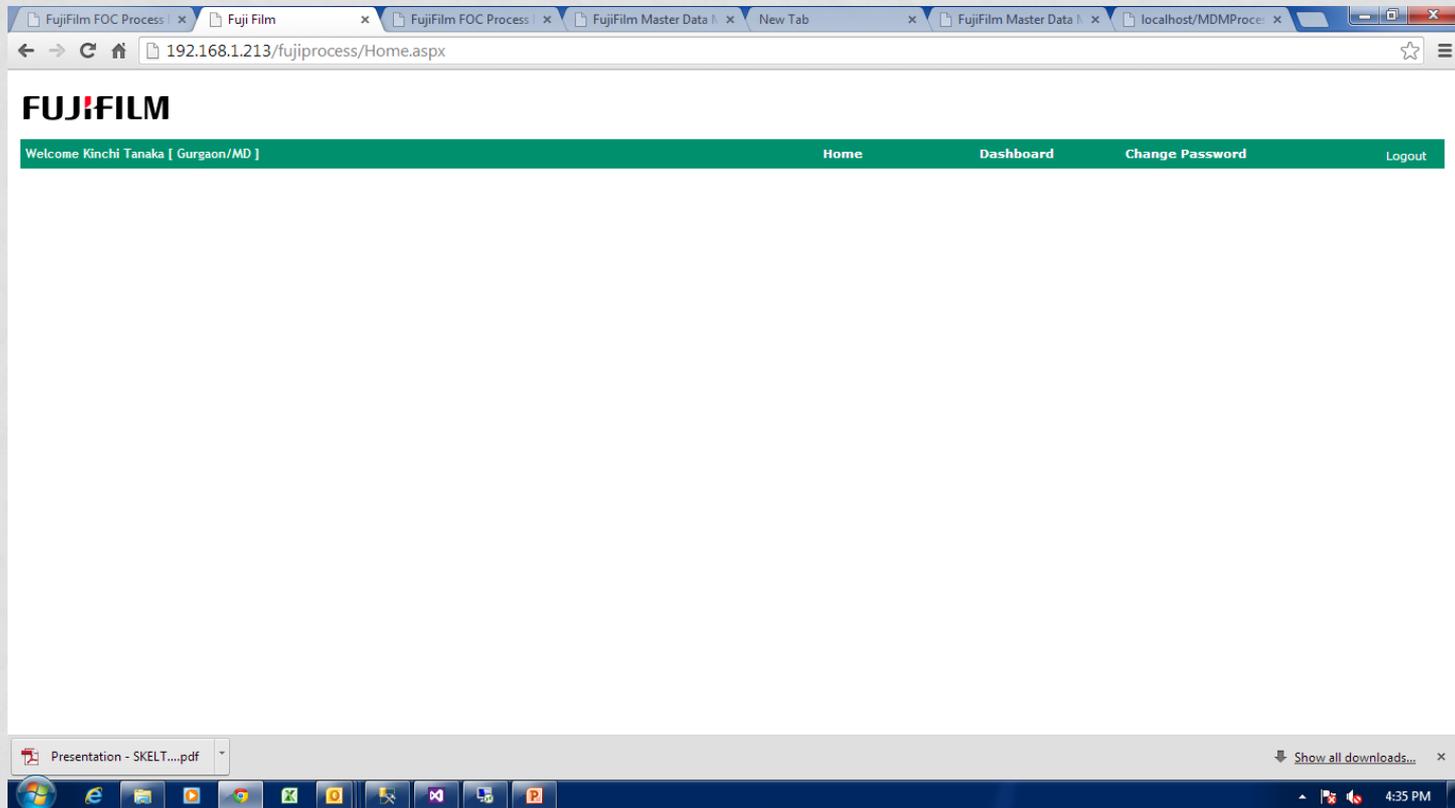
The screenshot displays a web browser window with the following details:

- Browser Tabs:** Fujifilm FOC Process, Fuji Film, Fujifilm FOC Process, Fujifilm Master Data, New Tab, Fujifilm Master Data, localhost/MDMProce.
- Address Bar:** 192.168.1.213/fujiprocess/Login.aspx
- Page Header:** FUJIFILM India
- Login Form:**
 - User Id: kenichi.tanaka
 - Password: [masked]
- Image:** A circular icon featuring interlocking puzzle pieces in red, blue, and white.
- Footer:** Site Powered by:FUJIFILM
- Taskbar:** Includes icons for Windows, Internet Explorer, and other applications. The system clock shows 4:34 PM.

THE FLOW

- This is the home page after login. Now click on 'Dashboard'

Requestor



THE FLOW

Requestor

- Select the process. Now you can search all request detail as specified in the given field. Here only 'select process' field is mandatory. You can also put some of the character in 'request no' field. It will display the data as soon as the matching character will found.

The screenshot shows a web browser window with the URL `192.168.1.213/fujiprocess/SearchRequest.aspx`. The page title is **FUJIFILM**. A green navigation bar contains the text "Welcome Kinchi Tanaka [Gurgaon/MD]" and links for "Home", "Dashboard", "Change Password", and "Logout". Below this is a "Search Request:" section with the following fields:

- Select Process:** A dropdown menu with options: "Select", "Select", "FOC" (highlighted), "PR", "Forwarded PR Request", and "Approval Request".
- From Date:** A text input field.
- Select Division:** A dropdown menu.
- To Date:** A text input field.
- Request Number:** A text input field.
- Select Status:** A dropdown menu with the option "Approved".

A "Search" button is located below the "To Date" field. The Windows taskbar at the bottom shows the time as 4:37 PM and includes icons for various applications and system utilities.

THE FLOW

Requestor

- Request details display here as the matching found given by you.

FUJIFILM

Welcome Kinchi Tanaka [Gurgaon/MD] Home Dashboard Change Password Logout

Search Request:

Select Process: Select Division: Request Number:

From Date: To Date: Select Status:

Division	RequestFor	Request Number	Requestor Name	CreatedDate	Customer Code	Customer Name	Reason Name	Contract Number	SalesOrder TotalPrice	Status	History Detail Show Info Approvals
PHOTO FINISHING	FOCRequest	FOC-0120146286	L dinesh	30/01/2014	0001008239	MATTA PARTY RAJASEKHARAM	Replacement Against CMC	CMC-ASK300-SIVAKASI	0000005704 13722	Approved	View View Show Show
PHOTO FINISHING	FOCRequest	FOC-0120148506	T R Narashmian	30/01/2014	0001000811	MAHA DIGITAL COLOR LAB	SHORTAGE or shortage during shipment	001	0000005707 162956	Approved	View View Show Show
PHOTO FINISHING	FOCRequest	FOC-0120141320	T R Narashmian	30/01/2014	0001000811	MAHA DIGITAL COLOR LAB	SHORTAGE or shortage during shipment	002	0000005708 27997	Approved	View View Show Show
MEDICAL	FOCRequest	FOC-MD0120145467	Vincent Raj	29/01/2014	0001000584	MEDALL HEALTHCARE PVT. LTD.	ORC Free Issue	As per Rate Contract	5673 23000	Approved	View View Show Show
MEDICAL	FOCRequest	FOC-MD0120146272	Vincent Raj	29/01/2014	0001000584	MEDALL HEALTHCARE PVT. LTD.	ORC Free Issue	As per Rate Contract	5674 23000	Approved	View View Show Show
MEDICAL	FOCRequest	FOC-MD0120141232	Vincent Raj	29/01/2014	0001000584	MEDALL HEALTHCARE PVT. LTD.	ORC Free Issue	As per Rate Contract	5675 23000	Approved	View View Show Show
MEDICAL	FOCRequest	FOC-MD0120142352	Vincent Raj	29/01/2014	0001000584	MEDALL HEALTHCARE PVT. LTD.	ORC Free Issue	As per Rate Contract	5676 23000	Approved	View View Show Show
MEDICAL	FOCRequest	FOC-MD0120143506	Vincent Raj	29/01/2014	0001000584	MEDALL HEALTHCARE PVT. LTD.	ORC Free Issue	As per Rate Contract	5677 23000	Approved	View View Show Show
MEDICAL	FOCRequest	FOC-MD0120144132	Vincent Raj	29/01/2014	0001000584	MEDALL HEALTHCARE PVT. LTD.	ORC Free Issue	As per Rate Contract	5678 46000	Approved	View View Show Show
MEDICAL	FOCRequest	FOC-MD0120144877	Vincent Raj	29/01/2014	0001000584	MEDALL HEALTHCARE PVT. LTD.	ORC Free Issue	As per Rate Contract	5679 31827	Approved	View View Show Show

Change page: < 1 2 3 4 5 6 7 8 9 10 ... > | Displaying page 1 of 23, items 1 to 10 of 226.

THE FLOW

Requestor

- Click 'view history' link for the particular request.

The screenshot displays the Fujifilm FOC Process Log application interface. At the top, there's a navigation bar with links for Home, Dashboard, Change Password, and Logout. Below this is a search form with fields for Select Process (FOC), Select Division (Select here), Request Number, From Date, To Date, and Select Status (Approved). There are buttons for Search, Act On Pending Task For FOC, and Export To Excel.

The main content area shows a table of request records. The table has columns for Division, RequestFor, Request Number, Requestor, CreatedDate, Customer, Customer Name, Reason Name, Contract Number, SalesOrder, TotalPrice, Status, History Detail, Show Info, and Approvals. The records are filtered by 'MEDICAL' division and 'FOC' process.

A pop-up window titled 'View History - Google Chrome' is overlaid on the table, showing the history for request FOC-120144877. The window title is '192.168.1.213/FOCProcess/ShowHistory.aspx?Exid=7295'. The window content includes the Fujifilm logo and the text 'View History | FOC Process'. It contains a table with columns for Name, Status, Created Date, and Comments.

Name	Status	Created Date	Comments
technical-photo@fujifilmindia.com	Initiated	1/30/2014 9:28:54 AM	New FOC Request
jagadeesan.saravanan@fujifilmindia.com	Approved By L1 Approvar	1/30/2014 9:42:47 AM	Comment Given By jagadeesan saravanan on 1/30/2014 @ 9:40:03 AM [Action taken : Approved]
centhilnathan@fujifilmindia.com	Approved By L2 Approvar	1/30/2014 9:47:25 AM	Comment Given By Centhil Nathan on 1/30/2014 @ 9:44:37 AM [Action taken : Approved]
Admin	Sales Order Created	1/30/2014 9:47:33 AM	none

The bottom of the screenshot shows the Windows taskbar with various application icons and the system clock displaying 5:13 PM.

THE FLOW

Requestor

- View of 'Show Info' display all the email id and subject going through, for a particular request

The screenshot displays the Fujifilm FOC Process Log application interface. The main window shows a search form with 'FOC' selected for the process. An overlaid 'View Information' window displays the following data:

Name	Email	Subject	Sent Time
T R Narashmian	lakshmi.narasimhan@fujifilmindia.com	New FOC Request	1/30/2014 12:23:43 PM
T R Narashmian	lakshmi.narasimhan@fujifilmindia.com	Approved by L1 Approvar	1/30/2014 12:29:24 PM
T R Narashmian	lakshmi.narasimhan@fujifilmindia.com	Approved by L2 Approvar	1/30/2014 1:26:52 PM
T R Narashmian	lakshmi.narasimhan@fujifilmindia.com	Your Sales Order Number Is : 0000005707	1/30/2014 1:27:04 PM
L dinesh	technical-photo@fujifilmindia.com	Sales Order Number Is : 0000005707	1/30/2014 1:27:08 PM
Rajiv Tripathi	arpi@fujifilmindia.com	Sales Order Number Is : 0000005707	1/30/2014 1:27:13 PM
Baji Shaik	bajibasha.shaik@fujifilmindia.com	Sales Order Number Is : 0000005707	1/30/2014 1:27:25 PM
SOHANLAL ACHARYA	finance.kol@fujifilmindia.com	Sales Order Number Is : 0000005707	1/30/2014 1:27:30 PM
SACHIN SANAS	sachin.sanas@fujifilmindia.com	Sales Order Number Is : 0000005707	1/30/2014 1:27:34 PM

THE FLOW

Requestor

- Show of 'Info Approvers' display all the Approvers name for the particular request.

The screenshot displays the FUJIFILM web application interface. The main page shows a search request form with the following details:

- Select Process: FOC
- Select Division: Select here
- Request Number: [Empty]
- From Date: [Empty]
- To Date: [Empty]
- Select Status: Approved

The main table lists search results with columns: Division, RequestFor, Request Number, and Requestor. The first few rows are:

Division	RequestFor	Request Number	Requestor
PHOTO FINISHING	FOCRequest	FOC-0120146286	L d...
PHOTO FINISHING	FOCRequest	FOC-0120148506	T R N...
PHOTO FINISHING	FOCRequest	FOC-0120141320	T R N...
MEDICAL	FOCRequest	FOC-MD0120145467	Vince...
MEDICAL	FOCRequest	FOC-MD0120146272	Vince...
MEDICAL	FOCRequest	FOC-MD0120141232	Vince...
MEDICAL	FOCRequest	FOC-MD0120142352	Vince...
MEDICAL	FOCRequest	FOC-MD0120143506	Vince...
MEDICAL	FOCRequest	FOC-MD0120144132	Vince...
MEDICAL	FOCRequest	FOC-MD0120144877	Vince...

An inset window titled "View Approvers" is open, showing a table of approvers for a specific request:

S.No	Name	Role	Email
1	jagadeesan saravanan	Technical Support	jagadeesan.saravanan@fujifilmindia.com
2	Centhil Nathan	HOD	centhlnathan@fujifilmindia.com

THE FLOW

Requestor

- There is also an page to take action on the pending requests. You need to click on a button 'Act On Pending Task'.

The screenshot displays a web browser window with multiple tabs. The active tab is titled 'FujiFilm FOC Process Log'. The address bar shows the URL '192.168.1.213/fujiprocess/SearchRequest.aspx'. The page header features the 'FUJIFILM' logo and a navigation menu with links for 'Home', 'Dashboard', 'Change Password', and 'Logout'. Below the header, a green bar displays the user's name: 'Welcome Kinchi Tanaka [Gurgaon/MD]'. The main content area is titled 'Search Request:' and contains several input fields and buttons. The fields include 'Select Process' (a dropdown menu with 'Select' as the current value), 'From Date' (a text input field), 'Select Division' (a dropdown menu with 'Select here' as the current value), 'To Date' (a text input field), 'Request Number' (a text input field), and 'Select Status' (a dropdown menu with 'Approved' as the current value). Below these fields are two buttons: 'Search' and 'Act On Pending Task For FOC'. The Windows taskbar at the bottom shows the system tray with the time '5:28 PM' and a notification area with icons for network, volume, and power. A taskbar icon for 'Presentation - SKELT....pdf' is also visible.

THE FLOW

Requestor

- Take an action for the pending request from here.

FUJIFILM

Welcome Kinchi Tanaka [Gurgaon/MD] [Home](#) [Dashboard](#) [Change Password](#) [Logout](#)

Pending PR Request(s):

Reason (Please use this textarea for Approved/Reject/Hold defining reason.)

Requestor Name	Request Date	Request Number	Service Type	Reason	Remarks	Status	History	Approvals	Action
No records to display.									

Change page: < 1 > | Displaying page 1 of 1, items 0 to 0 of 0.

Presentation - SKELT....pdf Show all downloads... x

5:31 PM

THANKS

FOR YOUR PRECIOUS TIME